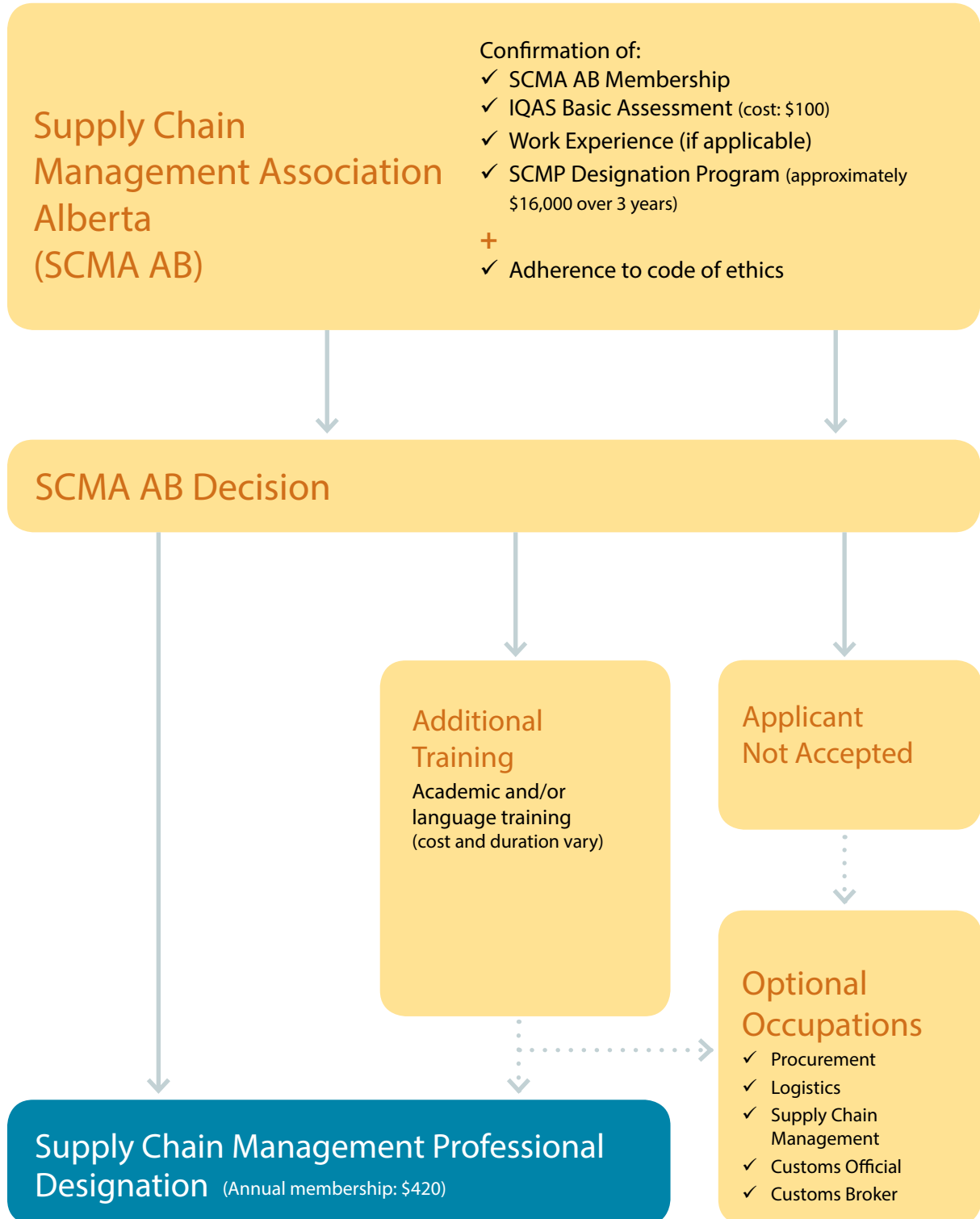


Supply Chain Management Professional

Certification Process



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Description of Occupation

Supply Chain Management Professionals (SCMPs) (formerly known as Certified Professional Purchasers) buy goods, materials, supplies and services for organizations. This can include consulting with other departments to find out what goods and services they need, developing strategic purchasing programs, overseeing requests for information and proposals, analyzing proposals or tenders, purchasing the right quality and quantity of products and services at the right time and price and from the best possible sources, tracking shipments and preparing and administering budgets and contracts. In Alberta, SCMPs can work in private sector organizations such as oil and gas, construction and manufacturing companies. They can also work in the public sector for governments, school boards, health authorities and post-secondary institutions.

Obtaining Certification in Alberta

To call yourself a Supply Chain Management Professional, you must be a registered member of the Supply Chain Management Association Alberta (SCMA AB) and you must have completed the SCMP Designation Program. You can be a member of SCMA AB without holding the SCMP designation but you cannot call yourself a Supply Chain Management Professional.

Internationally educated supply chain management professionals can begin the application process before they arrive in Alberta.

Links to the Application Forms and other resources are at the end of this document.

Residency Requirement

There is no residency requirement to join SCMA AB.

Requirements

Internationally educated supply chain management professionals must meet the following requirements:

1. *SCMA AB Membership*

Anyone in the business industry with an interest in supply chain management can become a member of SCMA AB. This includes purchasing and supply chain management practitioners, business professionals as well as students considering a career in the profession.

You should contact SCMA AB and explain your experience and education related to the occupation. You can apply as a Regular Member or a Student Member. To apply as a Regular Member, you must have one (1) of the following:

- Be employed or interested in supply chain management
- Be enrolled in the SCMP Designation Program
- Currently hold the Supply Chain Management Professional (SCMP) designation.

To apply as a Student Member, you must be currently registered as a full-time student in an accredited post-secondary institution. You will need to provide proof of registration, such as a valid student ID and/or original grade reports or transcripts.

2. Academic Credentials

In order to apply to the SCMP Designation Program, you must have successfully completed a degree or diploma program in a business-related function at a Canadian university, college or technical institute or equivalent. If you are an international applicant from a country other than the United Kingdom or the U.S., you will need to apply to the International Qualifications Assessment Service (IQAS) for a Basic Assessment to have your education assessed and compared to educational credentials in Canada. This assessment can take up to four (4) months.

For details on how to obtain an IQAS assessment and to download an application, visit the IQAS website at the address provided at the end of this document.

If you do not have post-secondary business education, you will need to obtain business management knowledge through post-secondary courses or SCMA educational offerings.

3. Work Experience

There are no work experience requirements to become a member of SCMA AB. You may apply for an exemption from the SCMP Designation Program post-secondary requirements if you have ten (10) years' relevant supply chain management work experience with a minimum of five (5) years or more at the mid-career level or higher. Candidates applying for program entry based on work experience must provide:

- Employment confirmation and/or employer reference letters stating positions held with corresponding scope of responsibilities;
- Detailed position descriptions;
- Current resume; and
- An organizational chart to illustrate function level and position.

4. Code of Ethics

All members of SCMA AB must read and comply with the Code of Ethics. Once your membership has been approved, a member package containing information regarding SCMA AB's Code of Ethics will be sent to you for review.

5. English Language

English is the working language in Alberta. While there is no English language requirement to become a registered SCMP in Alberta, proficiency in English can help you find a job.

6. SCMP Designation Program

The SCMP Designation Program is designed to be completed in 36 months, concurrent with full-time employment. The Program consists of:

- Eight (8) modules which emphasize the technical foundation of the profession in an integrated manner. These modules can be completed through evening study with an instructor or online.
- Six (6) interactive workshops that deliver high-level management and general business skills.
- An intensive in-residence week in Toronto. This includes case studies, group work, informative lectures and final exam preparation.
- A minimum of three (3) years of full-time progressive practical experience gained through employment.

- A final examination: You will be required to write a final examination which tests your ability to apply the knowledge gained in the SCMP Designation Program, as well as skills acquired through practical experience. Exams are administered online.

Depending on your previous education, you may be exempt from select Modules and Interactive Workshops. Some elements of the SCMP Designation Program will remain mandatory.

Payment

The following fees must be submitted during the registration process. Fees are in Canadian dollars.

SCMA AB Annual Membership Fee	\$420
SCMP Designation Program Enrolment Fee	\$100
SCMP Designation Program Modules and Workshops	Approximately \$12,000 over the course of 3 years
SCMP Designation Program In-Residence Week and Final Exams	Approximately \$3,400-\$3,700
IQAS Basic Assessment	\$100
*Fees are subject to change. See association for most up-to-date fees.	

Average Earnings

The overall average earnings for all SCMPs, according to the Alberta 2013 Wage and Salary survey:

Average hours worked per week	39.4
Average wage per hour	\$37.95
Average salary per year	\$77,753

Employment Options

SCMPs work within Supply Chain Management in Canada. Supply Chain Management includes areas such as purchasing, procurement, transportation and logistics. Employment can be found in any industry, but are more common in Transportation and Warehousing, Construction, Mining Oil and Gas and Wholesale Trade industries.

For more information about additional employment options, go to the following website:

[Alberta Learning Information Service \(ALIS\) Occupational Profiles — Purchasing Agent](http://www.alis.alberta.ca/occinfo)
(for more information on all occupations see www.alis.alberta.ca/occinfo)

Contact Information

Supply Chain Management Association Alberta
Suite 115, Sterling Business Centre
17420 Stony Plain Road
Edmonton, Alberta T5S 1K6
Toll-free telephone: 1-866-610-4089
Telephone: (780) 944-0355
Fax: (780) 944-0356
Email: info@scmaab.ca
Website: www.scma.com/ab

International Qualifications Assessment Service (IQAS)
9th Floor, 108 Street Building 9942 - 108 Street
Edmonton, Alberta T5K 2J5
Phone: 780-427-2655 Fax: 780-422-9734
Website: www.work.alberta.ca/iqas

Resources

This information is an overview of the registration process. For the most current information on Supply Chain Management Professional certification visit the Supply Chain Management Association Alberta at www.scma.com/ab

[SCMA Application Forms](#)

[Code of Ethics](#)

[SCMP Designation Program Information](#)

[SCMA Education Handbook](#)